

Churt Parish Council  
Clerk to the Council  
Mrs Dawn Barrow

**Minutes of the Meeting of Churt Parish Council  
held on 16 November 2016  
in the Churt Pavilion at 7.30 p.m.**

**Present**

Churt Councillors: Ian Christie (Chair), John Petty, David Gay, Kevin Lower, Eunice Burch, David Crossley, Gerald Stiff

Surrey County Council: 1  
Waverley Borough Council: 0  
Clerk to the Council: Dawn Barrow  
Members of the Public: 4

**16/94 Welcome**

Cllr Christie welcomed all to the meeting.

Richard Allen gave a resume of recent developments at Symondstone Farm and Richard Bourne provided an update on matters at Borrow House Farm (see separate notes)

**16/95 Apologies for absence**

Cllr Cordell

**16/96 Disclosure of Pecuniary and other Interests**

None

**16/97 Minutes of the Meeting of 19 October 2016**

The Minutes of the Meeting held on 19 October 2016 were **AGREED** by all. **Proposed** by Cllr Crossley, **seconded** by Cllr Gay.

**16/98 Report of the Clerk to the Council**

- 1) Arboriculturist has been contacted regarding triennial tree survey
- 2) Clerk met with SCC ref Western villages works for 2016/17
- 3) £5500 received from SCC for Western Villages Localism Works 2016/17
- 4) Miro planted up war memorial ahead of Remembrance Service

**16/99 Committees and Portfolio responsibilities**

**16/99.1 Community and Environment**

**16/99.1.1 Crime and Disorder (RC)**

No report

**16/99.1.2 Village centre portfolio (RC)**

No report

**16/99.1.3 Christmas lights**

The Clerk reported these have been ordered. The garage and pub will then be invoiced for their respective lights.

## **16/99.2 Roads and Transport**

### **16/99.2.1 Road safety outside St John's School (KL)**

The school has still not yet managed to meet with the Honda garage and Laura Tours has had no response either. She is now working full time so new school head and governors need to lobby the garage. Cllr Lower to meet with new Head of school.

### **16/99.2.2 Village parking (KL)**

Cllr Lower updated on various parking issues. SCC parking team still dealing with 2015 matters. Parking enforcement contracted to Guildford BC and need to make a profit at Borough level. Cllr Harmer has been in liaison with head of parking at Guildford BC. Hope to agree to a part time warden, as at Beacon Hill, to enforce 1 hour restriction outside shops.

Cllr Stiff raised the issue of cars parking at the egress of Parkhurst Fields on to Green Lane. Could put down a white line pro tem. Cllr Lower to liaise with Cllr Stiff and put in an application to formally restrict parking at this junction.

## **16/100 Financial Matters**

### **16/100.1 Payments for authorisation - Oct 2016**

**Proposed** by Cllr Lower, **seconded** by Cllr Gay and **AGREED** by all.

Appendix 2 - Payments for Oct 2016 - circulated

### **16/100.2 Budget Update and Income report - Oct 2016**

Noted.

Appendix 3 - Expenditure v Budget - circulated

### **16/100.3 Resolution to instruct Maxwell and Co to be internal auditor for 2016/17 at a fee of £500 + VAT**

**Proposed** by Cllr Crossley, **seconded** by Cllr Lower, **agreed** by all.

### **16/100.4 Resolution to spend £300 excl VAT on Xmas lights**

**Proposed** by Cllr Crossley, **seconded** by Cllr Petty, **agreed** by all

### **16/100.5 Resolution to spend up to £4000 to help set up Churt History Centre**

Discussed as a separate item further down the agenda. (Item 16/103)

### **16/100.6 Request for grant from CAB**

Cllr Stiff suggested £500. CAB a commercial organisation. Should we ask someone to speak at December meeting?. Could we support in kind by letting them use the community centre or pavilion free for the occasional meeting? Clerk to find out what other parishes do.

## **16/101 Planning**

### **16/101.1 -To note and comment on current planning applications:**

**WA/2016/2152 Squirrels, Hale House Lane, Churt - no comment**

WA/2016/1959 The Point Crosswater Lane, Churt - **no comment**  
WA/2016/1929 Jacobson House, Barford Lane, Churt - **no comment**

**Recent Applications:**

WA/2016/1779 The Scout Hut, Hale House Lane, Churt - **Full permission**  
NMA/2016/0159 Tanglewood, Crosswater Lane, Churt - **NMA allowed**

**Symondstone update - see notes by the public.**

**Borrow house Farm - objection against use as operating centre submitted 2 Nov.**

Cllr Stiff has been on a 2 hour planning course at Dorking but felt only a small element of the course was relevant.

**16/102 - Housing Needs Survey (DC)**

Louise Williams to attend 14 December meeting. A few typos in report. Data protection issues with regard to the emergency plan data. Agreed that Cllr Christie would ask Simon Fraser and the Clerk would ask Laura Tours to join external working party.

There are about a dozen people to be signed up to Priority Service Register.

**16/103 Churt History Centre**

Cllr Christie gave a resume of the raison d'etre for the centre. Committee room in pavilion felt to be best location. John Brain and Gillian Devine have put some start-up costs together. John Brain provided a run down on how he thought the room could be best used. Kilpatricks supportive of use of room for the centre as could be used for education.

Cllr Stiff said Trust Deed states sports and recreational use.

Clerk to ask solicitors for their interpretation of the Deed.

Should the history centre be set up as a charitable trust?

**Resolution to spend up to £4000 to help with set up costs. 3 in favour (DC, KL, EB), 3 against, (DG, GS, JP)**

Cllr Christie stated we should support in some way in order to give comfort to the project.

Cllr Gay **proposed** we set aside **£2000** for the start-up costs, **seconded by Cllr Stiff, all in favour.**

**16/104 Village Cheer 10 December 11-1pm**

Hall booked, Cllr Burch to help with food from M and S. all newcomers to village invited plus an invitation sent out to clubs via Vizz Network.

**16/105 Mobile post office**

Possibility of this coming to Churt in the New Year, park in pavilion car park with signage on road. Kai has heard nothing from Post Office re inclusion of PO in his shop extension.

**Other matters:**

Cllr Harmer to provide an update on the current status of Broadband in Churt at December meeting.

There being no other business the meeting of the Churt Parish Council closed at 9.10pm. There then followed a meeting of the Churt Recreation Ground Trust (See separate Minutes).

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Signed:

Chairman

The next meetings of the Churt Parish Council and Churt Recreation Ground Trust will be held on **Wednesday 14 December 2016 at 7.30pm** in the pavilion.